

MILCOMBE PARISH COUNCIL

TUESDAY 7 MARCH 2023

Clerk & Responsible Financial Officer
Theresa Goss
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1 March 2023

Dear Councillor,

A meeting of the Parish Council will be held on **Tuesday 7 March 2023 at 8.00pm** at the Village Hall, Main Road, Milcombe to transact the business set out in the Agenda below and you are summoned to attend.

District Councillors Hugo Brown, Eddie Reeves and Bryn Williams and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – To welcome the Councillors and the public to the meeting.
8:00pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
8:00pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
8:00pm
4. **Minutes** - To approve the minutes of the meeting held on 3 January 2023. **(Attached)**
8:00pm – 8:05pm
5. **Matters Arising** - To discuss any issues arising from the minutes 3 January 2023.
8:05pm – 8:10pm
6. **Chairman's Announcements**
8:10pm – 8:15pm
7. **Open Forum** – Members of the public are invited to raise any items which concern the Parish.
(Maximum of ten minutes in total for this item) 8:15pm – 8:25pm

8. **Reports from County and District Councillors** - To receive reports from the Milcombe County Councillor and District Councillors.

8:25pm – 8:35pm

9. **Village Matters**

- i) Village Hall – To receive an update from Councillor Nigel Davis, the Parish Council's representative on the Village Hall Committee.
- ii) Play Area – To discuss any matters relating to the play area and the proposed installation of CTTV.
- iii) HGV's in Milcombe – To receive an update on the application for an HGV weight limit in New Road.
- iv) Milcombe Annual Parish Meeting (APM) – To note that the APM will be held on Tuesday 18 April 2023 and agree a format/speaker for the meeting.
- v) HM King Charles III Coronation – To discuss events being held over the bank holiday weekend.
- vi) Milcombe Newsletter – To discuss the future of the Milcombe Newsletter.
- vii) Village Litter Pick – To discuss arranging a litter pick in the village.
- viii) 'No Mow in May' – To discuss taking part in the 'No Mow in May' initiative.
- ix) Damage to Grass Verges – To discuss the damage to grass verges on Main Road, Milcombe.
- x) Tree Planting – To consider a request for a Rowan tree to be planted outside Mulberry Keytes on Main Road, Milcombe.

8:35pm – 9:00pm

10. **Planning**

- i) Planning Applications - To note the planning applications which have been considered by the Parish Council since the last meeting. **(To follow)**
- ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(To follow)**
- iii) Neighbourhood Plan – To receive an update from Councillors Nigel Davis and Chris Hill on a Neighbourhood Plan for Milcombe.

9:00pm – 9:10pm

11. **Parish Council Matters**

- i) Vacancies – To consider any applications for co-option onto the Parish Council.

9:10pm – 9:15pm

12. **Finance**

- i) Accounts for Payment, Income, Bank Reconciliation and Uncashed Payments – To approve the accounts for payment and note the income, bank reconciliation and uncashed payments. **(To follow)**
- ii) Budget Monitoring – To note the budget monitoring report from April 2022 to March 2023. **(Report to follow)**

9:15pm – 9:20pm

13. **Correspondence** - Items of correspondence will be circulated to members.
9:20pm – 9:25pm
14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information.
9:25pm
15. **Clerk and Responsible Financial Officer** – To review the salary of the Clerk and Responsible Financial Officer for 2023/2024.
9:25pm – 9:30pm
16. **Meeting Dates** - Future meeting dates for Milcombe Parish Council are stated below. They will commence at 8.00pm at the Village Hall, Milcombe:
- Tuesday 18 April 2023 (Annual Parish Meeting)
 - Tuesday 2 May 2023
 - Tuesday 4 July 2023
 - Tuesday 5 September 2023
 - Tuesday 7 November 2023
- 9:30pm**
17. **Items for the Next Agenda**
9:30pm